

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 47  
IN HARRIS COUNTY, TEXAS  
NOTICE OF REGULAR MEETING**

TO: THE BOARD OF FIRE COMMISSIONERS EMERGENCY SERVICES DISTRICT NO. 47 IN OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Fire Commissioners of Harris County Emergency Services District No. 47 in Harris County, Texas, will hold its **regular meeting on Thursday, March 19, 2020, at 7:00 p.m., at the ESD 47 Fire Station, 19636 Saums, Houston, Texas 77084**, inside the boundaries of the District, open to the public, to consider and act upon the following matters:

1. **Public Comment:** To receive comment from members of the public (By District policy, speakers under this item are limited to five minutes for their presentation and comments, whether their intended comments relate to an identifiable item of business on this agenda or to other matters).
2. **Minutes:** Review and approve minutes of the previous meetings and tax hearings, including certified agendas, if any.
3. **Sales and Use Tax Report:** Review report on sales and use taxes, including submission of required documents to the Texas Comptroller and other entities; approval of other costs and filings associated with the sales and use tax process; and other related issues.
4. **Financial and Bookkeeper's Report:** Review and approve the finances of the District, the bookkeeper's report, the investment report, the payment of bills, and the payment of compensation to Commissioners; authorize all appropriate action related thereto, including but not limited to additional allocation of funds and/or ratification of checks issued and funds expenditures since last meeting.
5. **Westlake Fire Department Report:** Receive and review the contractually required report from Westlake Fire Department officials regarding activity in the District and the Department's financial status, and authorize all appropriate action, if any, including but not limited to the additional allocation of and/or ratification of the expenditure of additional funds for unexpected or emergency expenses.
6. **Authorize Westlake Fire Department Audit:** Authorize annual audit of Westlake Fire Department's 2019 financial records and internal controls; and engage auditor to perform such audit.
7. **Review and Discuss Exterior Lighting at Fire Station:** Consider and discuss the exterior lighting at the Fire Station; authorize purchase and allocate funds to repair or replace such lighting as deemed necessary and/or appropriate in accordance with applicable purchasing rules and requirements.
8. **Review and Discuss Public Relations Initiative:** Consider and discuss implementing a public relations initiative for the District and/or Westlake Fire

- Department; authorize funds for such initiative deemed appropriate in accordance with applicable laws and statutes.
9. **District Website.** Consider and discuss the implementation of an internet website for the District; review and discuss soliciting vendor proposals and proposals previously submitted; take any action deemed necessary and appropriate including the appropriation of funds.
  10. **Westlake Special Technical Rescue.** Consider and discuss the purchase of equipment and supplies for special rescue team focused on high angle and unique situation rescue activities; take any action deemed necessary and appropriate including the appropriation of funds.
  11. **Katy Area Safety Fest.** Consider and discuss the District's participation in the 2020 Katy Area Safety Fest; take any action deemed necessary and appropriate including the appropriation of funds.
  12. **Amend District 2020 Budget.** Review and discuss District's 2020 budget and make amendments as desired and/or appropriate.
  13. **Attorney's Report:** Receive a report from the District's Attorney and authorize all appropriate action, including but not limited to reviews of the District's contracts with consultants and newly applicable rules, regulations, and statutes.
  14. **Other:** Such other matters that may come before the Board and authorize appropriate action.

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