

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 47
IN HARRIS COUNTY, TEXAS**

NOTICE OF EMERGENCY MEETING

TO: THE BOARD OF FIRE COMMISSIONERS EMERGENCY SERVICES DISTRICT NO. 47 IN OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

A governmental body may hold an open meeting by telephone conference call or video conference if: (1) an emergency or public necessity exists within the meaning of Section 551.045 of the Texas Government Code; and (2) the convening at one location of a quorum of the governmental body is difficult or impossible. The current COVID-19 pandemic and the recent public proclamations by federal, state, and local governmental officials ordering persons to stay at home and prohibiting gatherings of people constitutes both an emergency and a public necessity.

Notice is hereby given pursuant to Government Codes Section 551.001, 551.045, 551.054, and 551.125, as amended, that the Board of Commissioners of Harris County Emergency Services District No. 20 will meet in Regular session, open to the public, at **7:00 p.m. on Thursday, April 23, 2020 via telephone conference call.** Commissioners and members of the public who wish to participate in the meeting, may access the telephone conference call by **calling 346-248-7799 and entering the meeting id: 875 1470 0999** when prompted to do so.

As a courtesy, and only as a courtesy, Commissioners and of members of the general public may also participate in the meeting via Zoom video conference (using the video provisions of Section 551.127 of the Texas Government Code) by going to the following internet site on a computer, tablet, iPad, smart phone, or other mobile device:

<https://us02web.zoom.us/j/87514700999?pwd=YTdib3JPWkJ5Wk1QOVJzWjUwSmIRQT09>;

however, the designated and primary method for participation is by telephone conference call pursuant to Chapter 551.125 of the Texas Government Code.

In accordance with Section 551.125 and 551.127, the meeting will be recorded; and a copy of the recording will be available to the general public within a few days after the teleconference ends.

For persons desiring to attend the meeting in person, they may participate at the office of the District's Attorney, Callegari Law Firm, PC; 15040 Fairfield Village Drive; Suite 200; Cypress, Texas 77433.

At this telephone conference meeting of the District, which is open to the public, the Commissioners will consider and act upon the following matters:

1. **Confirmation of Emergency Status.** Discussion of current events to determine whether or not an emergency exists and to confirm compliance with applicable statutes for open meetings and for emergencies.
 - 2.
 3. **Review Electronic Meeting Protocols.** Discuss provisions of Texas Government Code 551 and associated requirements for open meetings held via telephone conference and via video conference.
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1. **Public Comment:** To receive comment from members of the public (By District policy, speakers under this item are limited to five minutes for their presentation and comments, whether their intended comments relate to an identifiable item of business on this agenda or to other matters).
 - 2.
 3. **Sales and Use Tax Report:** Review report on sales and use taxes, including submission of required documents to the Texas Comptroller and other entities; approval of other costs and filings associated with the sales and use tax process; and other related issues.
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1. **Financial and Bookkeeper's Report:** Review and approve the finances of the District, the bookkeeper's report, the investment report, the payment of bills, and the payment of compensation to Commissioners; authorize all appropriate action related thereto, including but not limited to additional allocation of funds and/or ratification of checks issued and funds expenditures since last meeting.
 - 2.
 3. **Westlake Fire Department Report:** Receive and review the contractually required report from Westlake Fire Department officials

- regarding activity in the District and the Department's financial status, and authorize all appropriate action, if any, including but not limited to the additional allocation of and/or ratification of the expenditure of additional funds for unexpected or emergency expenses.
- 4.
 5. **Approve Westlake Fire Department 2018 Audit:** Approve annual audit of Westlake Fire Department's 2018 financial records and internal controls.
 - 6.
 7. **District Website.** Consider and discuss the implementation of an internet website for the District; review and discuss soliciting vendor proposals and proposals previously submitted; take any action deemed necessary and appropriate including the appropriation of funds.
 - 8.
 9. **Katy Area Safety Fest.** Consider and discuss the District's participation in the 2020 Katy Area Safety Fest; take any action deemed necessary and appropriate including the appropriation of funds.
 - 10.
 11. **Amend District 2020 Budget.** Review and discuss District's 2020 budget and make amendments as desired and/or appropriate.
 - 12.
 13. **Attorney's Report:** Receive a report from the District's Attorney and authorize all appropriate action, including but not limited to reviews of the District's contracts with consultants and newly applicable rules, regulations, and statutes.
 - 14.
 15. **Other:** Such other matters that may come before the Board and authorize appropriate action.

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