

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 47
IN HARRIS COUNTY, TEXAS**

**NOTICE OF REGULAR MEETING
CONDUCTED IN PERSON AND ELECTRONICALLY**

TO: THE BOARD OF FIRE COMMISSIONERS OF EMERGENCY SERVICES DISTRICT NO. 47 IN OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

A governmental body may hold an open meeting by telephone conference call or video conference if: (1) an emergency or public necessity exists within the meaning of Section 551.045 of the Texas Government Code; and (2) the convening at one location of a quorum of the governmental body is difficult or impossible. The current COVID-19 pandemic and the public proclamations by federal, state, and local governmental officials in 2020 ordering persons to stay at home and prohibiting certain gatherings of people constitutes both an emergency and a public necessity.

Notice is hereby given pursuant to Government Codes Section 551.001, 551.045, 551.054, and 551.125, as amended, that the Board of Commissioners of Harris County Emergency Services District No. 20 will hold its regular monthly meeting, open to the public, at **7:00 p.m. on Thursday, January 28, 2021.** Because of health concerns and social distancing requirements, Commissioners and members of the public who wish to participate in the meeting, have the option to participate either in person or via telephone conference call.

For persons desiring to attend the meeting in person, the meeting will be held at the District Fire Station located at **19636 Saums, Houston, Texas 77084,** inside the boundaries of the District.

Persons desiring to participate in the meeting may access the telephone conference call by **calling 346-248-7799 and entering the meeting id: 835 6131 4683** when prompted to do so.

As a courtesy, and only as a courtesy, Commissioners and members of the general public may also participate in the meeting via Zoom video conference (using the video provisions of Section 551.127 of the Texas Government Code) by going to the

following internet site on a computer, tablet, iPad, smart phone, or other mobile device: <https://us02web.zoom.us/j/83561314683>; however, the designated and primary methods for participation is either in person at the District's Fire Station or by telephone conference call pursuant to Chapter 551.125 of the Texas Government Code.

In accordance with Section 551.125 and 551.127, the meeting will be recorded; and a copy of the recording will be available to the general public within a few days after the teleconference ends.

At this meeting of the District, which is open to the public, the Commissioners will consider and act upon the following matters:

1. **Confirmation of Emergency Status:** Discussion of current events to determine whether or not an emergency exists and to confirm compliance with applicable statutes for open meetings and for emergencies.
2. **Review Electronic Meeting Protocols:** Discuss provisions of Texas Government Code 551 and associated requirements for open meetings held via telephone conference and via video conference.
3. **Public Comment:** To receive comment from members of the public (By District policy, speakers under this item are limited to five minutes for their presentation and comments, whether their intended comments relate to an identifiable item of business on this agenda or to other matters).
4. **Minutes from Prior Meeting(s):** Review and approve minutes from prior meetings, including minutes prepared for meetings held in whole or in part using electronic, video, or telephonic means.
5. **Authorize Audit of District 2020 Financial Statements:** Consider proposal for audit of 2020 financial statements for the District as required by applicable statute, including award of audit and authorization of expenditures for audit.
6. **Authorize Audit of 2020 Westlake Fire Department Financial Statements:** Consider proposal for audit of 2020 financial statements for the Westlake Volunteer Fire Department in accordance with existing contract, including award of audit and authorization of expenditures for audit.

- 7. Review District Investment Policy and District Investment Strategy:** Conduct statutorily required annual review of District's funds investment strategy and investment policy, including appointment of investment officer and related issues.
- 8. Sales and Use Tax Report:** Review report on sales and use taxes, including submission of required documents to the Texas Comptroller and other entities; approval of other costs and filings associated with the sales and use tax process; and other related issues.
- 9. Financial and Bookkeeper's Report:** Review and approve the finances of the District, the bookkeeper's report, the investment report, the payment of bills, and the payment of compensation to Commissioners; authorize all appropriate action related thereto, including but not limited to additional allocation of funds and/or ratification of checks issued and funds expenditures since last meeting.
- 10. Westlake Fire Department Report:** Receive and review the contractually required report from Westlake Fire Department officials regarding activity in the District and the Department's financial status, and authorize all appropriate action, if any, including but not limited to the additional allocation of and/or ratification of the expenditure of additional funds for unexpected or emergency expenses.
- 11. Traffic Signal Pre-Emption System:** Consider and discuss the implementation of a system that controls traffic at intersections in the path of a responding emergency vehicle; take any action deemed necessary and/or appropriate including the approval of a contract and the allocation of funds.
- 12. Amend District 2021 Budget.** Review and discuss District's 2021 budget and make amendments as desired and/or appropriate.
- 13. Consider Replacement for Open Commissioner Position.** Review and discuss the appointment of an individual to serve for the remainder of her current term.
- 14. Discuss Framework for New Contract between District and Westlake Fire Department:** Review and discuss the relative strengths and concerns which exist in the current emergency services contract between the District and the Westlake Fire Department, including but not limited to property ownership compensation, terms, obligations, and responsibilities of the parties.

