

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 47

NOTICE OF REGULAR MEETING

June 15, 2023

TO: THE BOARD OF FIRE COMMISSIONERS EMERGENCY SERVICES DISTRICT NO. 47 IN OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Fire Commissioners of Harris County Emergency Services District No. 47 in Harris County, Texas, will hold its **regular meeting on Thursday, June 15, 2023, at 7:00 p.m., at the ESD 47 Fire Station, 19636 Saums, Houston, Texas 77084**, inside the boundaries of the District, open to the public, to consider and act upon the following matters:

1. **Public Comment:** To receive comment from members of the public (By District policy, speakers under this item are limited to five minutes for their presentation and comments, whether their intended comments relate to an identifiable item of business on this agenda or to other matters).
2. **Minutes from Prior Meetings:** Review and approve minutes from prior meetings, including minutes prepared for meetings held in whole or in part using electronic, video, or telephonic means.
3. **Discuss Retirement Plans for Fire Fighters:** Review and discuss issues and options related to establishing and providing retirement plans for volunteer firefighters, for Department employees, and/or for District employees.
4. **Review and Approve Audit of District's 2022 Financial Statements:** Review and approve audit of District's financial statements as required by applicable laws.
5. **Financial and Bookkeeper's Report:** Review and approve the finances of the District, the bookkeeper's report, the investment report, the payment of bills, and the payment of compensation to Commissioners; authorize all appropriate action related thereto, including but not limited to additional allocation of funds and/or ratification of checks issued and funds expenditures since last meeting.
6. **Sales and Use Tax Report:** Review report on sales and use taxes, including submission of required documents to the Texas Comptroller and other entities; approval of other costs and filings associated with the sales and use tax process; and other related issues.

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7. **Westlake Fire Department Report:** Receive and review the contractually required report from Westlake Fire Department officials regarding activity in the District and the Department's financial status, and authorize all appropriate action, if any, including but not limited to the additional allocation of and/or ratification of the expenditure of additional funds for unexpected or emergency expenses.
8. **Authorize Audit of Department's 2022 Financial Statements:** Consider potential auditors for Westlake Volunteer Fire Department's 2022 financial statements in accordance with existing contract, including award of audit and authorization of expenditures for audit.
9. **Consider Greenhouse Road Joint Sidewalk Project with Harris County.** Review and discuss construction of sidewalk on Greenhouse Road in partnership with Harris County, with the intent of reducing future emergency services calls near Mayde Creek Elementary and Mayde Creek Junior High School and to make emergency service vehicle travel in the area safer.
10. **Amend District's 2023 Budget:** Review and discuss District's 2023 budget and make amendments as desired and/or appropriate.
11. **Convene Closed Meeting (a.k.a. Executive Session) Pursuant to Section 551 of the Texas Government Code:** Conduct a Closed Meeting of the Commissioners pursuant to Section 551 of the Texas Government Code for: a private discussion with counsel with regard to pending or contemplated litigation or a settlement offer; the purchase, exchange, lease, or value of real property; a prospective gift or donation to the state or a governmental body; a deliberation regarding the appointment, employment, discipline or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee; the deployment or implementation of security personnel or security devices or a security audit. The District must keep a certified agenda of the closed meeting in accordance with applicable laws; and any final action, decision, or vote on a matter deliberated in the closed meeting or executive session may only be made in an open meeting held in compliance with the notice provisions of the Texas Government Code, Chapter 551.

