

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 47  
IN HARRIS COUNTY, TEXAS**

**NOTICE OF REGULAR MEETING  
CONDUCTED IN PERSON AND ELECTRONICALLY**

TO: THE BOARD OF FIRE COMMISSIONERS OF EMERGENCY SERVICES DISTRICT NO. 47 IN OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

A governmental body may hold an open meeting by telephone conference call or video conference if: (1) an emergency or public necessity exists within the meaning of Section 551.045 of the Texas Government Code; and (2) the convening at one location of a quorum of the governmental body is difficult or impossible. The current COVID-19 pandemic and the public proclamations by federal, state, and local governmental officials in 2020 and 2021 ordering persons to stay at home and prohibiting certain gatherings of people constitutes both an emergency and a public necessity.

Notice is hereby given pursuant to Government Codes Section 551.001, 551.045, 551.054, and 551.125, as amended, that the Board of Commissioners of Harris County Emergency Services District No. 47 will hold its regular monthly meeting, open to the public, at **7:00 p.m. on Thursday, June 17, 2021.** Because of health concerns and social distancing requirements, Commissioners and members of the public who wish to participate in the meeting, have the option to participate either in person or via telephone conference call.

For persons desiring to attend the meeting in person, the meeting will be held at the District Fire Station located at **19636 Saums, Houston, Texas 77084,** inside the boundaries of the District.

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**Meeting ID: 889 2307 9454**

*June 17, 2021*

Persons desiring to participate in the meeting may access the telephone conference call by **calling 346-248-7799 and entering the meeting id: 889 2307 9454** when prompted to do so.

As a courtesy, and only as a courtesy, Commissioners and members of the general public may also participate in the meeting via Zoom video conference (using the video provisions of Section 551.127 of the Texas Government Code) by going to the following internet site on a computer, tablet, iPad, smart phone, or other mobile device: **<https://us02web.zoom.us/j/88923079454>**; however, the designated and primary methods for participation is either in person at the District's Fire Station or by telephone conference call pursuant to Chapter 551.125 of the Texas Government Code.

In accordance with Section 551.125 and 551.127, the meeting will be recorded; and a copy of the recording will be available to the general public within a few days after the teleconference ends.

At this meeting of the District, which is open to the public, the Commissioners will consider and act upon the following matters:

**Confirmation of Emergency Status:** Discussion of current events to determine whether or not an emergency exists and to confirm compliance with applicable statutes for open meetings and for emergencies.

**Review Electronic Meeting Protocols:** Discuss provisions of Texas Government Code 551 and associated requirements for open meetings held via telephone conference and via video conference.

**Public Comment:** To receive comment from members of the public (By District policy, speakers under this item are limited to five minutes for their

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presentation and comments, whether their intended comments relate to an identifiable item of business on this agenda or to other matters).

**Ratify All Actions Taken at the District's May 20, 2021 Meeting:** Review and approve minutes from prior meetings, including minutes prepared for meetings held in whole or in part using electronic, video, or telephonic means.

**Minutes from Prior Meetings:** Review and approve minutes from prior meetings, including minutes prepared for meetings held in whole or in part using electronic, video, or telephonic means.

**Review Audit of District's 2020 Financial Records:** Discuss the audit required pursuant to applicable law; and approve audit if available and appropriate.

**Review Audit of Department's 2020 Financial Records:** Discuss the audit conducted as required by the agreement between District and Department, and approve audit if available and appropriate.

**Sales and Use Tax Report:** Review report on sales and use taxes, including submission of required documents to the Texas Comptroller and other entities; approval of other costs and filings associated with the sales and use tax process; and other related issues.

**Financial and Bookkeeper's Report:** Review and approve the finances of the District, the bookkeeper's report, the investment report, the payment of bills, and the payment of compensation to Commissioners; authorize all appropriate action related thereto, including but not limited to additional allocation of funds and/or ratification of checks issued and funds expenditures since last meeting.

**Review Investment Options and Amend Broker Authorizations:** Review and discuss investment options available to the District pursuant to applicable

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law, including but not limited to the authorization of additional brokers and banking institutions, additional investment funds, and other options.

**Westlake Fire Department Report:** Receive and review the contractually required report from Westlake Fire Department officials regarding activity in the District and the Department's financial status, and authorize all appropriate action, if any, including but not limited to the additional allocation of and/or ratification of the expenditure of additional funds for unexpected or emergency expenses.

**Discuss Status of Ambulances Being Replaced by New Ambulances:** Discuss ambulances being taken out of service following the purchase of new ambulances, including a determination by the District as to whether the out of service ambulances are salvage, surplus, or otherwise, and a determination as to what is in the District's best interest with respect to the out of service ambulances, including authorization of sale, exchange, or donation in accordance with applicable laws.

**New Radio Dispatch Center Proposed by Community Fire Department.** Consider and discuss participation in a new Dispatch facility proposed by Harris Fort Bend ESD 100 and Community VFD. Take any action associated with this endeavor as deemed necessary and appropriate, including but not limited to approval of the proposed participation agreement, allocation of funds to the project, and/or participation as an owner of the dispatch center.

**Westlake VFD Two Way Radio Operations.** Consider and discuss the current Westlake two way radio operation, how it relates to the proposed Dispatch Center, and any changes that may be required to facilitate proper and dependable future radio communication with the new dispatch facility. Take any action associated with this endeavor as deemed necessary and appropriate, including the solicitation of bids and/or appropriation of funds.

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**Discuss Existing Contract between District and Westlake Fire Department:**

Discuss the process for reviewing the relative strengths and concerns which exist in the current emergency services contract between the District and the Westlake Fire Department, including but not limited to property ownership, compensation, terms, obligations, and responsibilities of the parties; and schedule future Board of Director workshops to facilitate this contract review.

**Firearms Carry Policy.** Review and discuss any previously stated policy pertaining to the carrying of firearms on or in any Emergency Service District 47 owned property or structure. If in the absence of any such established policy and in light of recent revisions to state laws, consider and discuss the need for establishing a policy pertaining to the carrying of any firearms on or in District property. Take any action deemed as appropriate and necessary towards this matter including the creation of a District firearms carry policy and related appropriation of funds.

**Convene Closed Meeting (a.k.a. Executive Session) Pursuant to Section 551 of the Texas Government Code:** Conduct a Closed Meeting of the Commissioners pursuant to Section 551 of the Texas Government Code for: a private discussion with counsel with regard to pending or contemplated litigation or a settlement offer; the purchase, exchange, lease, or value of real property; a prospective gift or donation to the state or a governmental body; a deliberation regarding the appointment, employment, discipline or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee; the deployment or implementation of security personnel or security devices or a security audit. The District must keep a certified agenda of the closed meeting in accordance with applicable laws; and any final action, decision, or vote on a matter deliberated in the closed meeting or executive session may only be made in an open meeting held in compliance with the notice provisions of the Texas Government Code, Chapter 551.

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**Reconvene Open Meeting to Take Any Final Action, Decision, or Vote on the Matters Discussed in the Closed Meeting (Executive Session):** Take final action, decision, or vote on the matters deliberated or discussed in the closed meeting or executive session just ended by the Board, if appropriate, desired, necessary, or required.

**Attorney’s Report:** Receive a report from the District’s Attorney and authorize all appropriate action, including but not limited to reviews of the District’s contracts with consultants and review of any applicable laws, rules, regulations, and statutes.

**Amend District’s 2021 Budget:** Review and discuss District's 2021 budget and make amendments as desired and/or appropriate.

**Other:** Such other matters that may come before the Board and authorize appropriate action.

/S/  
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