

HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO. 47

MINUTES OF REGULAR MEETING  
April 21, 2022

The Board of Directors of Harris County Emergency Service District No. 47 ("the District") met in regular session, open to the public, on the 21<sup>st</sup> day of April 2022 at 7:00 p.m. at the Westlake Fire Department, 19636 Saums Rd., Houston, TX 77084, a designated meeting place of the Board. The roll was called of the duly constituted members of the Board, to-wit:

Brian Havran	President and Public Information Officer
John P. Blanke	Commissioner
Gilberto Porras	Secretary and Records Retention Officer
Mitchell Copeland	Assistant Secretary and Assistant Treasurer
Mike Miller	Treasurer and Investment Officer

All Commissioners were present at the Fire Station except Commissioner Porras.

Also present at the fire station Brian Desilets of Clarity Group; "Butch" Callegari, Jr. of Callegari Law Firm, PC, Attorney for the District ("Attorney"); Shannon Draper, Fire Chief of Westlake Fire Department; and Alberto Sayago, of Westlake Fire Department.

Commissioner Havran called the meeting to order at 7:18 p.m., and the following business was transacted.

There were no members of the community present, so the matter was deferred.

Comm. Havran discussed the minutes from the March meeting, noting one minor correction to separate the final paragraph into two sections. After discussion, **Comm. Miller made a motion to accept the March 2022 minutes as corrected. Comm. Blanke seconded the motion, and the motion was unanimously accepted by the District.**

Next for discussion Commissioner Havran then recognized Brian Desilets for consideration of the Bookkeeper's report for the month of March 2022. The report was emailed to all Commissioners prior to the meeting. The report was reviewed and discussed by the Commissioners. The Commissioners requested that Mr. Desilets move funds into Texas Class to maximize interest earnings. **After review, Comm. Copeland's motion, seconded by Comm. Miller to approve the Bookkeeper's report, the District's Financial Report, the Investment Report and payment of the bills as presented, received unanimous consent of the Board.**

The sales and use tax collection was next for discussion. The report was emailed to all Commissioners prior to the meeting. There was not much to note. Ecommerce is a large part of the amount. Comm. **After review, Comm. Copeland's motion, seconded by Comm. Blanke, to approve the Sales Tax report received unanimous consent of the Board.**

Commissioner Havran recognized Chief Draper for consideration of the Fire Department report for the month of March 2022. Chief Draper presented copies of the written monthly report detailing the number of calls by category and the overall response times. Chief Draper discussed the strategic plan and explained that the first round of hiring has been completed. The company that does the department's EMS billing gave notice of a rate increase. Chief Draper stated that the department had put out an RFP to see what other companies have to offer. The Commissioners discussed EMS billing policies and issues with Chief Draper. **Upon motion by Comm. Miller and seconded by Comm. Copeland, the Board unanimously approved the Fire Department report.**

The District's existing payoff of the loan for the initial station design and land acquisition was discussed. Comm. Havran talked with Government Capital and was advised that the District could pay off the loan without penalty. **Upon motion by Comm. Copeland and seconded by Comm. Miller, the Board unanimously approved paying off the October 12, 2011 loan as quickly as possible, and advised Mr. Desilets to prepare and send out the required checks or wire transfers.**

Amending the District budget was deferred at this time.

Attorney Callegari reviewed the issues associated with training site on the Weiss owned land including possible resolutions to minimize the financial impact to the Weiss family and companies. Attorney Callegari briefly spoke with the younger Mr. Weiss, and the two hoped to talk further in May.

May 19, 2022 is the date for the next meeting.

**THERE BEING NO FURTHER DISTRICT BUSINESS TO CONDUCT, Comm. Copeland motioned for adjournment at 8:15 p.m. Comm. Miller seconded the motion, which received the Board's unanimous consent.**

---

Passed and approved (date)

---

Gilberto Porras, Secretary