

HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO. 47

MINUTES OF REGULAR MEETING
February 27, 2020

The Board of Directors of Harris County Emergency Service District No. 47 (“the District”) met in regular session, open to the public, on the 27th day of February 2020 at 7:00 p.m. at the Westlake Fire Department, 19636 Saums Rd., Houston, TX 77084, a designated meeting place of the Board. The roll was called of the duly constituted members of the Board, to-wit:

Brian Havran	President
John P. Blanke	Vice-President
Sonia Yost	Treasurer
Gilberto Porras	Secretary and Records Retention Officer
Mitchell Copeland	Assistant Secretary and Assistant Treasurer

All commissioners were present except Commissioner Blanke.

Also present were W.A. “Butch” Callegari, Jr. of Callegari Law Firm, PC, Attorney for the District (“Attorney”); Olivia Cuellar of Precision Utility, LLC, the District’s Bookkeeper (“Bookkeeper”); and Ginny Valls, Fire Department bookkeeper (“bookkeeper”).

Commissioner Havran called the meeting to order at 7:26 p.m., and the following business was transacted.

Public comment was the first matter of business to come before the Board. As there were no members of the public wishing to speak, the matter was deferred.

The approval of minutes from the regular scheduled meeting was deferred.

The sales and use tax report was not available and may have been due to the meeting date change.

Commissioner Havran then recognized Olivia Cuellar for consideration of the Bookkeeper’s report for the month of January. The report was reviewed by the District. There were no questions.

After review, Comm. Yost’s motion, seconded by Comm. Copeland, to approve the Bookkeeper’s report, the District’s Financial Report, Investment Report, and payment of the bills as presented, received unanimous consent of the Board. Ms. Cuellar asked about moving funds to Texas Class or TexPool. Texas Class has better rates. It was agreed that 2 million would be moved from the money market to Texas Class.

Commissioner Havran recognized Ms. Valls for consideration of the Fire Department report for the month of January. She presented the written monthly report detailing the number of calls by category and the overall response times. There was no change in status of the utility vehicle. The badge ceremony has been changed to May 9th. There was nothing new to report on the squad. We are in the process of getting all the lights outside back up and working. Life Scan was successful in detecting cancer in one of our members and we thank the District for funding the project. Comm. Havran asked if the department was going to return the overage of funds provided by the District and Ms. Valls will get a check for the District next month. Comm. Havran mentioned that the department may want to plan ahead for Safety Fest as they are having a contest for the best presentation. **Upon motion by Comm. Porras and seconded by Comm. Copeland, the Board unanimously approved the Fire Department report.**

The authorization of the Audit of the Westlake Fire Department Financials was deferred as it has not been reviewed.

Westlake is waiting on a quote for the exterior lighting so the matter was deferred.

The public relations initiative was then discussed. Joe Driver was reached by phone to discuss the Sparky and Pumper robotic. Joe gave information on its capabilities and cost. The District feels it is a good idea and will help with community involvement and safety awareness. **Comm. Havran made a motion to purchase the Sparky and Pumper for the quoted price of \$12,513.00. Comm. Porras seconded the motion and the motion received the unanimous consent of the District.** Ms. Valls will let Mr. Driver know the District should be invoiced.

Amending the budget was not necessary at this time so the matter was deferred.

Safe-D was informative. Comm. Havran discussed Senate Bill 2. It deals with the tax ratings and the District discussed scenarios and requirements with the new bill. Also discussed House Bill 3834. Cyber security training that is now a requirement. The District also discussed the strategy for the upcoming meetings. June meeting the District will consider the fire department budget. July they will establish the District budget. We will likely need to have a special meeting in August for the tax rate. Attorney Callegari will be out of the country the first three weeks of June. May need to change the June meeting date. Comm. Havran discussed a proposed bill that he put before the SAFE-D Legislative Task Force. It would allow for minor or insignificant changes in ESD boundaries in Texas without requiring a costly election. There was much discussion and Comm. Copeland and Porras are not sure what would be gained by doing so.

THERE BEING NO FURTHER DISTRICT BUSINESS TO CONDUCT, Comm. Porras' motioned for adjournment at 8:51 p.m. Comm. Yost seconded the motion, which received the Board's unanimous consent.

Passed and approved (date)

Secretary

Gilberto Porras,