

HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO. 47

MINUTES OF REGULAR MEETING
October 17, 2019

The Board of Directors of Harris County Emergency Service District No. 47 (“the District”) met in regular session, open to the public, on the 17th day of October 2019 at 7:00 p.m. at the Westlake Fire Department, 19636 Saums Rd., Houston, TX 77084, a designated meeting place of the Board. The roll was called of the duly constituted members of the Board, to-wit:

Brian Havran	President
John P. Blanke	Vice-President
Sonia Yost	Treasurer
Gilberto Porras	Secretary and Records Retention Officer
Mitchell Copeland	Assistant Secretary and Assistant Treasurer

All commissioners were present except Commissioner Copeland.

Also present were W.A. “Butch” Callegari, Jr. of Callegari Law Firm, PC, Attorney for the District (“Attorney”); Olivia Cuellar of Precision Utility, LLC, the District’s Bookkeeper (“Bookkeeper”); and Ginny Valls, Fire Department bookkeeper (“bookkeeper”).

Commissioner Havran called the meeting to order at 7:47p.m., and the following business was transacted.

Public comment was the first matter of business to come before the Board. As there were no members of the public wishing to speak, the matter was deferred.

The approval of prior minutes was deferred.

Mr. Fortner distributed the report for sales tax for review via email. **After the report was reviewed Comm. Porras made a motion to accept the report from Sales Revenue Inc. as presented. Comm. Yost seconded the motion and the motion carries.**

Commissioner Havran then recognized Olivia Cuellar for consideration of the Bookkeeper’s report for the month of September 2019. The report was reviewed by the District. The check for Delta Industrial was discussed. Ms. Valls stated they have not received the check. Comm. Havran will go to the bank to have a stop payment applied. We will not mail the new check until the stop payment has been completed.

After review, Comm. Blanke’s motion, seconded by Comm. Porras, to approve the Bookkeeper’s report, the District’s Financial Report, Investment Report, and payment of the bills as presented, received unanimous consent of the Board.

The adoption of the Compass Bank Pledge Agreement was deferred.

There was no need, at this time, to amend the budget.

Commissioner Havran recognized Ginny Valls for consideration of the Fire Department report for the month of September. She presented the written monthly report detailing the number of calls by category and the overall response times. Westlake was called to 21 unstable scenes. Ms. Valls stated the Murphy Beds should be in soon. She invited all the commissioners to open house this Saturday October 19, 2019. The haunted house is coming along and set to open Saturday night. Ms. Valls also let the commissioners know the annual awards banquet is November 15, 2019 at Pine Forest Country Club. Invitations will be sent soon. The Utility Vehicle has been delayed due to the Chevrolet strike. The next badge ceremony is January 4, 2020. Comm. Havran stated it was nice to see most of the commissioners at the last one. National Night out went well. Westlake had to help a small child that was having trouble breathing. Commissioner Havran, not knowing this, told the parents the baby was cute. Westside dispatch is still proceeding and is moving along.

Upon motion by Comm. Blanke and seconded by Comm. Yost, the Board unanimously approved the Fire Department report.

Property line fence repair was deferred.

The purchase of a new fleet vehicle was discussed. Ms. Valls stated the quote that Chief Palmer received was approximately \$827,000.00. This includes the truck and does not include tools. **After discussion, Commissioner Havran made a motion to purchase the new squad not to exceed \$900,000.00. Commissioner Porras seconded the motion and the motion carries.**

The designation of emergency responder was discussed. The District discussed designating a safety entity situated in the District to which a public safety answering point should transmit an emergency response request for emergencies within the district. **Consistent with Health and Safety Code Section 772, as amended by Texas HB 4350, Commissioner Blanke made a motion to accept the resolution giving Westlake Volunteer Fire Department the power to take 911 dispatches. Commissioner Porras seconded the motion and the motion received the unanimous consent of the Board.**

The District's open records request fee polity was deferred.

The acquisition of additional land was discussed. Attorney Callegari has not received an update on the land. He left a message but has not received a call back.

The designation of a public information officer was deferred.

Comm. Havran asked if we could put the property tax decrease in the newspaper. Comm. Yost was concerned this would cause an issue and open a can of worms for surrounding districts. The District could put it in the newsletters of the neighborhoods in our district as a better option to let our community know of the decrease.

Attorney Callegari stated that Mr. Fortner sent a contract amendment. He needs to review it first before bringing it to the Board. Mr. Fortner will bring to the Board at the December meeting. Attorney Callegari asked if Ms. Valls had sent the information to the Federal Surplus as requested. Ms. Valls stated that she had sent some time ago. Comm. Havran stated that the District has provided smoke detectors to the department to hand out at the open house.

THERE BEING NO FURTHER DISTRICT BUSINESS TO CONDUCT, Comm. Porras' motioned for adjournment at 8:37 p.m. Comm. Blanke seconded the motion, which received the Board's unanimous consent.

Passed and approved (date)

Secretary

Gilberto Porras,