

HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO. 47

MINUTES OF REGULAR MEETING

March 18, 2021

The Board of Directors of Harris County Emergency Service District No. 47 (“the District”) met in regular session, open to the public, on the 18<sup>th</sup> day of March 2021 at 7:00 p.m. at the Westlake Fire Department, 19636 Saums Rd., Houston, TX 77084, a designated meeting place of the Board and via telephone conference due to the current COVID-19 pandemic. The Commissioners and members of the general public may participate in the meeting via Zoom video conference (using the video provisions of Section 551.127 of the Texas Government Code). The designated and primary method for participation is by telephone conference call pursuant to Chapter 551.125 of the Texas Government Code. The roll was called of the duly constituted members of the Board, to-wit:

Brian Havran	President
John P. Blanke	Vice-President
Gilberto Porras	Secretary and Records Retention Officer
Mitchell Copeland	Assistant Secretary and Assistant Treasurer
Mike Miller	Treasurer

Commissioner Havran, Commissioner Copeland, Commissioner Porras, and Commissioner Miller were present at the Fire Station. Commissioner Blanke was present via electronic device. The meeting was recorded via zoom.

Also present at the fire station were Brian Desilets of Precision Utility, LLC, the District’s Bookkeeper (“Bookkeeper”); W.A. “Butch” Callegari, Jr. of Callegari Law Firm, PC, Attorney for the District (“Attorney”); Drew Whitsel, an associate of Attorney Callegari; and Ginny Valls, Fire Department bookkeeper (“bookkeeper”).

Commissioner Havran called the meeting to order at 7:10p.m., and the following business was transacted.

Attorney Callegari confirmed that COVID emergency still exists and explained the protocol for electronic meetings and in person meetings.

There were no members from the public so public comment was deferred.

The approval of prior minutes was then given consideration. The approval of the minutes from the regular February meeting held on February 25, 2021 were discussed. Comm. Miller had not received them. Ginny will send next month when she receives his email address. Comm. Copeland asked for an updated contact information list. The minutes will be reviewed and discussed later in the meeting.

The sales and use tax report was not available. The District has not received a report in more than one month. Attorney Callegari will contact Mr. Fortner.

Commissioner Havran then recognized Brian Desilets for consideration of the Bookkeeper’s report for the month of February 2021. The report was emailed prior to the meeting. The report was reviewed and discussed by the commissioners. Mr. Desilets explained the hold from Paychex. It was due to the meeting being moved. He is working with them to find a solution. There were more tax collection deposits in early February and it changed the January amounts on page 7. Mr. Desilets had not at the time of the

meeting received an invoice from Attorney Callegari but a check can be issued tonight. Mr. Desilets will look for better interest rates. Current rates were discussed. Attorney Callegari will send information on his contact at Allegiance Bank. Comm. Copeland feels the District should move \$3 Million dollars from Texpool to Texas Class. All Commissioners agree. Mr. Desilets will work on getting Comm. Miller on the accounts for the District. **After review, Comm. Copeland's motion, seconded by Comm. Porras to approve the Bookkeeper's report, the District's Financial Report, the Investment Report and payment of the bills as presented, received unanimous consent of the Board.**

Commissioner Havran recognized Ginny Valls for consideration of the Fire Department report for the month of February 2021. Ms. Valls presented copies of the written monthly report detailing the number of calls by category and the overall response times. The new ambulances will be in April 9<sup>th</sup>. Ms. Valls had no other items for discussion. **Upon motion by Comm. Copeland and seconded by Comm. Porras, the Board unanimously approved the Fire Department report.**

Agenda item #8, 9, and 10 were deferred.

Attorney Callegari gave report. He stated they are working up a draft from the workshop so that the Commissioners can give their thoughts. Attorney Callegari stated they should receive the draft next week. An additional workshop can be scheduled if needed. The ambulances will be put back on the agenda for next month.

The minutes from the February meeting were discussed. Comm. Havran stated he wanted to change the "temple" to Vien Thong Buddhist Temple, MCHS to Mayde Creek High School. **Comm. Porras made a motion to accept the minutes as corrected. Comm. Miller seconded the motion and the motion was unanimously accepted by the District.**

Comm. Blanke discussed his stay at the fire station during the Ice Storm. He explained that the department took care of him and his wife for 8 days. He discussed how tired the crews were and his experience there. He asked that the commissioners consider giving the department \$3,000.00 in additional funds to go toward meals. He explained the crews deserved \$300 per day per shift for 5 days in addition to the funds they are currently receiving to use for meals how they choose. **After discussion, Comm. Blanke made a motion to authorize a one-time \$3,000.00 payment to Westlake Fire Department for the crews for meals. Comm. Copeland seconded the motion and the motion received the unanimous consent of the Board.**

Comm. Havran discussed Texas House proposed legislation that may affect the District. Safety Fest has been scheduled for October 16, 2021 at Katy Mills Mall. The next meeting will be April 22, 2021.

**THERE BEING NO FURTHER DISTRICT BUSINESS TO CONDUCT, Comm. Copeland motioned for adjournment at 7:52 p.m. Comm. Porras seconded the motion, which received the Board's unanimous consent.**

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Passed and approved (date)

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Gilberto Porras, Secretary